Subject Outlines

Associate Degree of Business in International Hotel and Resort Management

(COURSE CRICOS CODE: 089926G)

Accounting Fundamentals  BUS101
Management and Leadership  BUS102
Research and Academic Skills  BUS103
Sales and Marketing  BUS104
Cross Cultural Studies  BUS105
Food and Beverage Operations Management  HOS101
Food and Beverage Management and Control  HTL101
The International Hospitality Industry  HTL102
Industry Practicum I  IP101
Management Accounting  BUS201
Economics  BUS202
Business Law  BUS203
Human Resource Management  BUS204
Research Skills and Practices  BUS205
Operations and Environment Management  HOS201
Rooms Division Management  HTL201
Hotel and Resort Planning and Design  HTL202
Industry Practicum II  IP201
Accounting Fundamentals (BUS101)

SECTION 1 – GENERAL INFORMATION

1.1 Administrative details

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1.2 Core or elective subject

Indicate if the subject is a

- [ ] core subject
- [ ] elective subject
- [ ] other (please specify below):

1.3 Subject weighting

Using the table below, indicate the credit point weighting of this subject and the credit point total for the course of study (for example, 10 credit points for the subject and 320 credit points for the course of study).

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1.4 Student workload

Using the table below, indicate the expected student workload per week for this subject.

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* Total time spent per week at lectures, tutorials, clinical and other placements etc.

** Total time students are expected to spend per week in studying, completing assignments, etc.

*** That is, * + ** = workload hours.

For those students requiring additional English language support, how many additional hours per week is it expected that they will undertake?

Additional English language support: 4 hours per week

1.5 Delivery mode

Tick all applicable delivery modes for the subject:

- [ ] Face to face on site
- [ ] e-learning (online)
- [ ] Intensive (provide details)

- [ ] Block release (provide details)

- [ ] Work-integrated learning activity
- [ ] Mixed/blended
- [ ] Distance/independent learning (untimetabled)
- [ ] Full-time
- [ ] Part-time
- [ ] External
- [ ] Fast track (provide details)

- [ ] Other (please specify)
1.6 Pre-requisites and co-requisites
Are students required have undertaken a prerequisite or co-requisite subject for this subject?

☐ Yes  ☒ No

If YES, provide details of the prerequisite or co-requisite requirements below.

1.7 Other resource requirements
Do students require access to specialist facilities and/or equipment for this subject (for example, special computer access, physical education equipment)?

☐ Yes  ☒ No

If YES, provide details of specialist facilities and/or equipment below.
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<tr>
<th>Learning outcomes for subject</th>
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<tr>
<td>On completing this subject, students will be able to:</td>
<td>Type *</td>
</tr>
<tr>
<td>a. Assess and apply accounting terminology used globally.</td>
<td>(see examples noted below this table)</td>
</tr>
<tr>
<td>b. Appraise the role of accounting information within tourism and hospitality operations (planning, operating and evaluating activities).</td>
<td>When assessed – year, session and week</td>
</tr>
<tr>
<td>c. Outline and demonstrate the use of the accounting/business activities/transactions relating to cost control, cash, credit, revenues and expenses applicable to a hospitality or tourism organisation.</td>
<td>(for example, year 1, semester 1, week 1)</td>
</tr>
<tr>
<td>d. Evaluate the need for business planning within an organisation.</td>
<td>Weighting</td>
</tr>
<tr>
<td>e. Evaluate the accounting cycle.</td>
<td>(% of total marks for subject)</td>
</tr>
<tr>
<td>f. Compare and contrast a series of source data and make accounting transactions.</td>
<td></td>
</tr>
<tr>
<td>g. Evaluate financial statements (income statement, balance sheet, cash flow statement) and preliminary analysis thereof.</td>
<td></td>
</tr>
<tr>
<td>h. Present financial information in a format to facilitate management decisions.</td>
<td></td>
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| a, b, c, d, e, f, g, h | Learning Portfolio Financial analysis, problem solving and budgeting exercises. (3,000 words) | Week 3-11 | 50% |
| Any of the following a, b, c, d, e, f | Exam | Exam week | 50% |

* Examples of types of assessment tasks include: assignments; examinations; group projects; online quiz/test; presentations; work-based projects; and reflective journals. Ensure that details of the types of assessment tasks are included such as specific topics, duration/length/word limit of assessment, and any specific formats.
2.1 Prescribed and recommended readings

Provide below, in formal reference format, a list of the prescribed and recommended readings for the subject.

**Prescribed:**


**Recommended:**


Together with a collection of relevant readings from the following journals:
- Cornell Hospitality Quarterly
- Harvard Business Review
- International Journal of Hospitality Management.
- Journal of Management Studies
- Worldwide Hotels & Motels Industry Report
Management and Leadership (BUS102)

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For those students requiring additional English language support, how many additional hours per week is it expected that they will undertake?

Additional English language support: 4 hours per week

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Tick all applicable delivery modes for the subject:

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<td>(see examples noted below this table)</td>
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<td>b. Compare and contrast the array of management and leadership skills intrinsic to supervisory positions in the hospitality industry.</td>
<td>When assessed – year, session and week</td>
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<tr>
<td>c. Discuss the role of the manager in improving organisational performance.</td>
<td>(for example, year 1, semester 1, week 1)</td>
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<tr>
<td>d. Critically review and present the core skills and functions of a manager.</td>
<td>Weighting</td>
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<tr>
<td>e. Examine the changing nature of organisational structures and evaluate how these influence organisations behaviour.</td>
<td>(% of total marks for subject)</td>
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<td>f. Critically review the challenges of managing and leading people in international hospitality firms.</td>
<td><strong>Assessment tasks</strong></td>
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<td></td>
<td>**Type ***</td>
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| a, b | Case study: role of hospitality supervisor. (2,000 words) | Week 5 | 40% |
| c, d | Presentation: management styles Group (30 minutes) | Week 8 | 20% |
| e, f | Exam | Exam week | 40% |

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**Prescribed:**

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- Harvard Business Review
- Cornell Hospitality Quarterly
- Journal of Management and Organization
- Journal of Management Studies
- Lodging Hospitality
- International Journal of Hospitality Management.
- Hotel Management
Research and Academic Skills (BUS103)

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For those students requiring additional English language support, how many additional hours per week is it expected that they will undertake?

Additional English language support: 4 hours per week

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<tr>
<td>On completing this subject, students will be able to:</td>
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<tr>
<td>a. Identify and implement learning strategies for tertiary level study.</td>
<td>Journal Article Evaluation</td>
<td>10%</td>
</tr>
<tr>
<td>b. Identify and apply best practice information literacy techniques.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Develop an understanding of academic register as appropriate for tertiary study.</td>
<td>Quiz (Open-book)</td>
<td>20%</td>
</tr>
<tr>
<td>d. Apply knowledge of critical analysis of text.</td>
<td>Literature Review</td>
<td>30%</td>
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<tr>
<td>e. Employ a range in expression and style for academic discourse specific to Business contexts.</td>
<td>Report</td>
<td>40%</td>
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2.1 Prescribed and recommended readings

Provide below, in formal reference format, a list of the prescribed and recommended readings for the subject.

**Prescribed:**

**Recommended:**
Brick, J. 2009. Academic Culture: A Student’s Guide to Studying at University, Macmillan, South Yarra


**Together with a collection of relevant readings from the following journals:**

Human Communication Research

International Journal of Business Research

International Journal of Human Resource Management

International Journal of Educational Multimedia and Hypermedia

Journal of Intellectual Capital

Online Information Review

Strategic Finance

**Online Resources:**

http://aip.completeplanet.com

http://geert-hofstede.com/

http://openlearn.open.ac.uk/course/

http://www.ceu.hu/caw/resources

http://www.lib.berkeley.edu/instruct/guides/evaluation.html#suitability

http://snap.vu.edu.au


http://owl.english.purdue.edu/owl/resource
Sales and Marketing (BUS104)

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<td></td>
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<td>b. Analyse the key characteristics of sales and marketing and the role of the consumer in that process.</td>
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<td>c. Compare and contrast sales promotion tools suitable for application in hospitality firms.</td>
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<td>d. Apply judgement to the need and use of pricing strategies.</td>
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<td>e. Appraise the nature of market segmentation and apply target market strategies.</td>
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<td>f. Evaluate and present how the external environment may influence a firm’s marketing strategy.</td>
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<td>g. Assess, interpret and apply consumer needs, expectations and preferences.</td>
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| a, b                                               | Essay                                                                             | Week 6                                        | 20%                                      |
|                                                   | Marketing principles & key characteristics Individual (1,500 words)               |                                               |                                          |
| e, f, g                                           | Presentation of marketing segmentation research. Group (30 minutes)                | Week 9                                        | 30%                                      |
| c, d and any of a and b,                          | Exam                                                                             | Exam week                                     | 50%                                      |

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2.1 Prescribed and recommended readings

Provide below, in formal reference format, a list of the prescribed and recommended readings for the subject.

**Prescribed:**

**Recommended:**


Together with a collection of relevant readings from the following journals:
- Journal of Hospitality Marketing & Management
- Journal of Leisure research
- Journal of Hospitality and tourism Management
- Asia Pacific Journal of tourism research
- Cornell Hospitality Quarterly
Cross Cultural Studies (BUS105)

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<tr>
<td></td>
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</tr>
</tbody>
</table>
1.4 Student workload

Using the table below, indicate the expected student workload per week for this subject.

<table>
<thead>
<tr>
<th>No. timetabled hours per week*</th>
<th>No. personal study hours per week**</th>
<th>Total workload hours per week***</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>8</td>
<td>12</td>
</tr>
</tbody>
</table>

* Total time spent per week at lectures, tutorials, clinical and other placements etc.
** Total time students are expected to spend per week in studying, completing assignments, etc.
*** That is, * + ** = workload hours.

For those students requiring additional English language support, how many additional hours per week is it expected that they will undertake?

Additional English language support: 4 hours per week

1.5 Delivery mode

Tick all applicable delivery modes for the subject:

- [ ] Face to face on site
- [ ] e-learning (online)
- [ ] Intensive (provide details)
- [ ] Block release (provide details)
- [ ] Work-integrated learning activity
- [ ] Mixed/blended
- [ ] Distance/independent learning (untimetabled)
- [ ] Full-time
- [ ] Part-time
- [ ] External
- [ ] Fast track (provide details)
- [ ] Other (please specify)
1.6 Pre-requisites and co-requisites

Are students required have undertaken a prerequisite or co-requisite subject for this subject?

☐ Yes ☒ No

If YES, provide details of the prerequisite or co-requisite requirements below.

1.7 Other resource requirements

Do students require access to specialist facilities and/or equipment for this subject (for example, special computer access, physical education equipment)?

☐ Yes ☒ No

If YES, provide details of specialist facilities and/or equipment below.
SECTION 2 – ACADEMIC DETAILS

<table>
<thead>
<tr>
<th>Learning outcomes for subject</th>
<th>Assessment tasks</th>
<th>When assessed – year, session and week</th>
<th>Weighting (% of total marks for subject)</th>
</tr>
</thead>
<tbody>
<tr>
<td>On completing this subject, students will be able to:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Critically review the complexity and diversity of different cultures.</td>
<td>Essay Cultural theories Individual (2,000 words)</td>
<td>Week 6</td>
<td>30%</td>
</tr>
<tr>
<td>b. Evaluate the multiplicity of world views on cross culture.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Analyse and evaluate the characteristics of different cultures.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>d. Review and resent the marketing perspectives of different cultures and reflect how culture may influence marketing strategies.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>e. Recognise and critically reflect upon the challenges of working in a global context</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>f. Appraise cross culture and how it applies to organisational culture.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a, b, c</td>
<td>Presentation Organisational Culture Group (30 minutes)</td>
<td>Week 9 - 10</td>
<td>20%</td>
</tr>
<tr>
<td>d, f</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>e and any of a,b,c</td>
<td>Exam</td>
<td>Exam week</td>
<td>50%</td>
</tr>
</tbody>
</table>

*Examples of types of assessment tasks include: assignments; examinations; group projects; online quiz/test; presentations; work-based projects; and reflective journals. Ensure that details of the types of assessment tasks are included such as specific topics, duration/length/word limit of assessment, and any specific formats.*
2.1 Prescribed and recommended readings

Provide below, in formal reference format, a list of the prescribed and recommended readings for the subject.

**Prescribed:**

**Recommended:**


Together with a collection of relevant readings from the following journals:
- Harvard Business Review
- International Journal of Hospitality Management.
- Journal of Hospitality Marketing & Management
- Journal of Hospitality & Tourism Management
- Tourism & Hospitality Management
- Cornell Hospitality Quarterly
Food and Beverage Operations Management (HOS101)

SECTION 1 – GENERAL INFORMATION

1.1 Administrative details

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<tr>
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</tr>
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<tbody>
<tr>
<td>Diploma of Business (IHRM)</td>
<td>1 year</td>
<td>Level 1</td>
<td>Dr Rajka Presbury</td>
</tr>
<tr>
<td>Associate Degree of Business (IHRM)</td>
<td>2 years</td>
<td>Level 1</td>
<td>Dr Rajka Presbury</td>
</tr>
<tr>
<td>Bachelor of Business (IHRM)</td>
<td>2.5 years</td>
<td>Level 1</td>
<td>Dr Rajka Presbury</td>
</tr>
</tbody>
</table>

1.2 Core or elective subject

Indicate if the subject is a

- core subject
- elective subject
- other (please specify below):

1.3 Subject weighting

Using the table below, indicate the credit point weighting of this subject and the credit point total for the course of study (for example, 10 credit points for the subject and 320 credit points for the course of study).

<table>
<thead>
<tr>
<th>Subject credit points Example: 10 credit points</th>
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1.4 **Student workload**

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<table>
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<tbody>
<tr>
<td>4 + 9 = 13</td>
<td>4</td>
<td>17</td>
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</table>

* Total time spent per week at lectures, tutorials, clinical and other placements etc.

** Total time students are expected to spend per week in studying, completing assignments, etc.

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For those students requiring additional English language support, how many additional hours per week is it expected that they will undertake?

Additional English language support: 4 hours per week

1.5 **Delivery mode**

Tick all applicable delivery modes for the subject:

- [ ] Face to face on site
- [ ] e-learning (online)
- [ ] Intensive (provide details)
- [ ] Block release (provide details)
- [ ] Work-integrated learning activity
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- [ ] Other (please specify)
1.6 Pre-requisites and co-requisites

Are students required have undertaken a prerequisite or co-requisite subject for this subject?

☐ Yes  ☒ No

If YES, provide details of the prerequisite or co-requisite requirements below.

1.7 Other resource requirements

Do students require access to specialist facilities and/or equipment for this subject (for example, special computer access, physical education equipment)?

☒ Yes  ☐ No

If YES, provide details of specialist facilities and/or equipment below.

This subject has a practical component and thus the applied learning will be delivered in a combination of workshops and ‘hands on’ classes which will be undertaken within the practicum laboratories or simulated environment. Specifically a commercial kitchen, and a variety of food and beverage outlets.
SECTION 2 – ACADEMIC DETAILS

Learning outcomes for subject

On completing this subject, students will be able to:

a. Apply the knowledge and skills required to advise and serve customers in food service outlets.
b. Compare and contrast the differing styles and formality of service for a range of food and beverage service situations.
c. Discuss the importance of hygiene and occupational health and safety legislation and apply to food and beverage operations.
d. Evaluate the requirements for professional beverage outlet management.
e. Evaluate and demonstrate interpersonal skills required to work as a member of a food and beverage service team.
f. Apply the skills, techniques and methods for food production in a commercial culinary environment.
g. Analyse the complex nature and the inter relationships of food, wine and beverage service.
h. Assess and apply the necessary skills for control, billing and accounting procedures in food service operations.

<table>
<thead>
<tr>
<th>Learning outcomes for subject</th>
<th>Assessment tasks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applied skills Assessment</td>
<td>Weeks 5-10</td>
</tr>
<tr>
<td>Reflective Report</td>
<td>Weeks 5 &amp; 9</td>
</tr>
<tr>
<td>Exam</td>
<td>Exam week</td>
</tr>
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* Examples of types of assessment tasks include: assignments; examinations; group projects; online quiz/test; presentations; work-based projects; and reflective journals. Ensure that details of the types of assessment tasks are included such as specific topics, duration/length/word limit of assessment, and any specific formats.
2.1 Prescribed and recommended readings

Provide below, in formal reference format, a list of the prescribed and recommended readings for the subject.

**Prescribed:**

**Recommended:**


Together with a collection of relevant readings from the following journals:
- Asia Pacific Journal of Tourism Research
- Australian Hotelier
- Cornell Hospitality Quarterly
- Harvard Business Review
- Hospitality
- Hotel Management
- International Journal of Hospitality Management.
- Journal of Hospitality & Tourism Management
- Lodging Hospitality
- Tourism & Hospitality Management
- Worldwide Hotels & Motels Industry Report
## Food and Beverage Management and Control (HTL101)

### SECTION 1 – GENERAL INFORMATION

#### 1.1 Administrative details

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#### 1.2 Core or elective subject

Indicate if the subject is a
- ☒ core subject
- ☐ elective subject
- ☐ other (please specify below):

#### 1.3 Subject weighting

Using the table below, indicate the credit point weighting of this subject and the credit point total for the course of study (for example, 10 credit points for the subject and 320 credit points for the course of study).

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1.4 Student workload

Using the table below, indicate the expected student workload per week for this subject.

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<tr>
<th>No. timetabled hours per week*</th>
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* Total time spent per week at lectures, tutorials, clinical and other placements etc.
** Total time students are expected to spend per week in studying, completing assignments, etc.
*** That is, * + ** = workload hours.

For those students requiring additional English language support, how many additional hours per week is it expected that they will undertake?

Additional English language support: 4 hours per week

1.5 Delivery mode

Tick all applicable delivery modes for the subject:

- [x] Face to face on site
- [ ] e-learning (online)
- [ ] Intensive (provide details)

- [ ] Block release (provide details)

- [ ] Work-integrated learning activity
- [ ] Mixed/blended
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- [ ] Other (please specify)
1.6 Pre-requisites and co-requisites
Are students required to have undertaken a prerequisite or co-requisite subject for this subject?
☐ Yes  ☒ No
If YES, provide details of the prerequisite or co-requisite requirements below.

1.7 Other resource requirements
Do students require access to specialist facilities and/or equipment for this subject (for example, special computer access, physical education equipment)?
☒ Yes  ☐ No
If YES, provide details of specialist facilities and/or equipment below.

This subject has a practical component and thus the applied learning will be delivered in a combination of workshops and ‘hands on’ classes which will be undertaken within the practicum laboratories or simulated environment. Specifically a commercial kitchen and a variety of food and beverage outlets.
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<th>Weighting (% of total marks for subject)</th>
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</thead>
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<tr>
<td>On completing this subject, students will be able to:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Formulate and apply key operational controls and procedures used in food and beverage outlets, with specific reference to product, service quality and business profitability.</td>
<td><strong>Type * (see examples noted below this table)</strong></td>
<td><strong>(for example, year 1, semester 1, week 1)</strong></td>
<td></td>
</tr>
<tr>
<td>b. Evaluate and practice food and beverage management cost control principles relating to sales, costs and use of resources.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Evaluate operational rosters and workforce considerations</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>d. Critically review profit and loss statements for food and beverage outlets and make judgments’ upon revenue, costs, and expenses incurred.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>e. Critically review current and emerging market trends with respect to food and beverage.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>f. Evaluate the impact of food and beverage outlets on the environment and present solutions for a more sustainable practice.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>g. Appraise and apply the legal obligations for food and beverage operations.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>h. Critically review how food and beverage outlets use menu engineering to maximise outlets profitability.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>i. Evaluate and design a range of menus for specific target markets, and critique from an ethnic, cultural, religious and dietary perspective</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a, b, c, d, e, f, i</td>
<td><strong>Group Report - Management and Control</strong> (2,000 words)</td>
<td>Week 8</td>
<td>30%</td>
</tr>
<tr>
<td>a, e, i</td>
<td><strong>Individual Applied Learning Task</strong></td>
<td>Week 10</td>
<td>20%</td>
</tr>
<tr>
<td>g, h, and any of b, c, e</td>
<td><strong>Exam</strong></td>
<td>Exam week</td>
<td>50%</td>
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2.1 Prescribed and recommended readings

Provide below, in formal reference format, a list of the prescribed and recommended readings for the subject.

**Prescribed:**

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Together with a collection of relevant readings from the following journals:
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- Australian Hotelier
- Cornell Hospitality Quarterly
- Harvard Business Review
- Hospitality
- Hotel Management
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- Journal of Hospitality & Tourism Management
- Lodging Hospitality
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The International Hospitality Industry (HTL102)

SECTION 1 – GENERAL INFORMATION

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1.2 Core or elective subject

Indicate if the subject is a

- [ ] core subject
- [ ] elective subject
- [ ] other (please specify below):

1.3 Subject weighting

Using the table below, indicate the credit point weighting of this subject and the credit point total for the course of study (for example, 10 credit points for the subject and 320 credit points for the course of study).

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** Total time students are expected to spend per week in studying, completing assignments, etc.

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For those students requiring additional English language support, how many additional hours per week is it expected that they will undertake?

Additional English language support: 4 hours per week

1.5 Delivery mode

Tick all applicable delivery modes for the subject:

- [ ] Face to face on site
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- [ ] Other (please specify)
1.6 Pre-requisites and co-requisites
Are students required to have undertaken a prerequisite or co-requisite subject for this subject?

☐ Yes  ☒ No

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Do students require access to specialist facilities and/or equipment for this subject (for example, special computer access, physical education equipment)?

☐ Yes  ☒ No

If YES, provide details of specialist facilities and/or equipment below.


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</thead>
<tbody>
<tr>
<td>On completing this subject, students will be able to:</td>
<td></td>
</tr>
<tr>
<td>a. Critically review the nature, size and scope of hospitality enterprises, with specific reference to hotel and resort chains, franchises, ownership arrangements, and management structures.</td>
<td>Research Report Hospitality Industry Individual (3,000 words)</td>
</tr>
<tr>
<td>b. Compare and contrast roles and responsibilities of the major departments in international hotels and resorts.</td>
<td>Exam</td>
</tr>
<tr>
<td>c. Interpret current trends and forces that are shaping international hotel and resorts.</td>
<td></td>
</tr>
<tr>
<td>d. Analyse the complexity of the political, economic, financial, commercial and cultural environments within which the international hospitality business operates.</td>
<td></td>
</tr>
<tr>
<td>e. Evaluate world travel patterns and the impacts these patterns have on major hotel chains and food service companies operating globally.</td>
<td></td>
</tr>
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<th>Type *</th>
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| a, c, d | Week 8 | 50% |
| b, e and any of a, c, d | Exam week | 50% |

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2.1 Prescribed and recommended readings

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**Prescribed:**

**Recommended:**

Together with a collection of relevant readings from the following journals:
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- Cornell Hospitality Quarterly
- Harvard Business Review
- Hospitality
- Hospitality Design
- Hotels & Motels Industry Profile: individual regions & countries from Asia-Pacific – United States Hotels & Resorts
- Hotel Management
- International Journal of Hospitality Management.
- Journal of Hospitality & Tourism Management
- Journal of Human Resources in Hospitality & Tourism
- Lodging Hospitality
- Tourism & Hospitality Management
- Tourism & Hospitality Research
- Worldwide Hotels & Motels Industry Report
Industry Placement I (IP101)

SECTION 1 – GENERAL INFORMATION

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Indicate if the subject is a

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1.4 Student workload in preparation for Industry Placement (IP101a)

<table>
<thead>
<tr>
<th>Duration</th>
<th>Facilitated study h/p/w</th>
<th>Personal study h/p/w</th>
<th>Total study h/p/w</th>
</tr>
</thead>
<tbody>
<tr>
<td>12 week duration</td>
<td>1</td>
<td>3</td>
<td>4</td>
</tr>
</tbody>
</table>
Student workload in preparation for Industry Placement (IP101b)

<table>
<thead>
<tr>
<th>Duration</th>
<th>Facilitated study h/p/w</th>
<th>Personal study h/p/w</th>
<th>Total study h/p/w</th>
</tr>
</thead>
<tbody>
<tr>
<td>24 week duration across 2 terms</td>
<td>25 average in industry</td>
<td>4</td>
<td>29</td>
</tr>
</tbody>
</table>

A minimum of 600 hours over 24 weeks (2 terms) of the industry placement.

1.5 Delivery mode

Tick all applicable delivery modes for the subject:

- [x] Face to face on site
- [ ] e-learning (online)
- [ ] Intensive (provide details)
- [ ] Block release (provide details)
- [x] Work-integrated learning activity
- [ ] Mixed/blended
- [ ] Distance/independent learning (untimetabled)
- [x] Full-time
- [x] Part-time
- [ ] External
- [ ] Fast track (provide details)
- [x] Other (please specify)

The aim of Industry Placement is to introduce students to the work environment external from the school. Students are first prepared for Industry Placement by attending workshops on the preparation of recruitment and selection documentation and practice their interview skills (IP101a).

Whilst on placement students are provided with opportunities to develop their career pathway and enhance their operational skills and knowledge. This subject further provides the opportunity for students to reflect upon the relationship between their academic studies and the workplace environment. Employment in to be undertaken in a Food and Beverage outlet within their chosen discipline (hotel, restaurant, event, hospitality environment).
1.6 Pre-requisites and co-requisites

Are students required have undertaken a prerequisite or co-requisite subject for this subject?

☑ Yes ☐ No

If YES, provide details of the prerequisite or co-requisite requirements below.

**Bachelor of Business (International Event Management)**
EVE101 Event Banqueting and Conferences
HTL101 Food and Beverage Management and Control

**Bachelor of Business (International Hotel and Resort Management)**
HOS101 Food and Beverage Operations Management
HTL101 Food and Beverage Management and Control

**Bachelor of Business (International Restaurant and Catering Management)**
HOS101 Food and Beverage Operations Management
HTL101 Food and Beverage Management and Control
RCM101 Introduction to the Restaurant and Catering Industries

**Bachelor of Business (Guest Experience Management)**
HOS101 Food and Beverage Operations Management

Note: Students must complete a minimum of 10 credit points prior to commencing industry placement.

1.7 Other resource requirements

Do students require access to specialist facilities and/or equipment for this subject (for example, special computer access, physical education equipment)?

☐ Yes ☑ No

If YES, provide details of specialist facilities and/or equipment below.
SECTION 2 – ACADEMIC DETAILS

2.1 Learning Outcomes

<table>
<thead>
<tr>
<th>Subject Learning Outcomes</th>
<th>Mapping to Course Learning Outcomes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) Investigate industry processes and requirements for employment and selection;</td>
<td>BBus IEM – CLO1 &amp; &amp; Learning Portfolio BBus IHRM – CLO1 &amp; Learning Portfolio BBus IRCM – CLO1 &amp; Learning Portfolio BBus GEM – CLO1 &amp; learning Portfolio</td>
</tr>
<tr>
<td>b) Analyse employability trends;</td>
<td>BBus IEM – CLO1 &amp; Learning Portfolio BBus IHRM – CLO1 &amp; Learning Portfolio BBus IRCM – CLO1 &amp; Learning Portfolio BBus GEM – CLO1 &amp; learning Portfolio</td>
</tr>
<tr>
<td>c) Evaluate and secure opportunities for industry practicum;</td>
<td>BBus IEM – CLO1 BBus IHRM – CLO1 BBus IRCM – CLO5 BBus GEM – CLO1</td>
</tr>
<tr>
<td>d) Apply knowledge, skill and abilities developed at the School to the work environment;</td>
<td>BBus IEM – CLO5 &amp; Hours at IP BBus IHRM – CLO5 &amp; Hours at IP BBus IRCM – CLO3 &amp; Hours at IP BBus GEM – CLO3 &amp; Hours at IP</td>
</tr>
<tr>
<td>e) Contribute to the organisational workplace through appropriate responses to projects and/or tasks as a constructive member of a team;</td>
<td>BBus IEM – CLO2 &amp; Hours at IP BBus IHRM – CLO2 &amp; Hours at IP BBus IRCM – CLO5 &amp; Hours at IP BBus GEM – CLO5 &amp; Hours at IP</td>
</tr>
<tr>
<td>f) Critically reflect upon experiences within the specialisation sector;</td>
<td>BBus IEM – CLO2 &amp; 5 &amp; Learning Portfolio BBus IHRM – CLO2 &amp; 5 &amp; Learning Portfolio BBus IRCM – CLO6 &amp; learning Portfolio BBus GEM – CLO6 &amp; learning Portfolio</td>
</tr>
<tr>
<td>g) Critically reflect upon and apply key performance competencies for success in an employment environment.</td>
<td>BBus IEM – CLO6 &amp; Learning Portfolio BBus IHRM – CLO6 &amp; Learning Portfolio BBus IRCM – CLO6 &amp; Learning Portfolio BBus GEM – CLO5 &amp; Learning Portfolio</td>
</tr>
</tbody>
</table>

2.2 Assessment Tasks

12 week duration

<table>
<thead>
<tr>
<th>No.</th>
<th>Type and Description</th>
<th>Assessment due</th>
<th>Weighting</th>
<th>Learning Outcome(s) assessed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Learning Portfolio Employment Profile, Employment Goals, Reflections on Work Experience. (5,000 words)</td>
<td>Progressive</td>
<td>100%</td>
<td>a, b, c, f, g</td>
</tr>
<tr>
<td>2.</td>
<td>Proof of hours documentation: Completion of a minimum of 600 hours focused on F&amp;B outlet in an approved venue (depending on degree undertaken): fulfilment of contractual</td>
<td>End of Placement</td>
<td></td>
<td>d, e</td>
</tr>
</tbody>
</table>
2.3 Prescribed and recommended readings

Provide below, in formal reference format, a list of the prescribed and recommended readings for the subject.

**Recommended:**


Neugebauer, J & Evans-Brain, J 2009, Making the most of your placement, Sage, Thousand Oaks, CA.

Stebleton, M & Henle, M 2011, Hired!: the job hunting and career planning guide, 4th edn, Pearson/Allyn & Bacon, Boston, MA.


White, L 2012, Write a winning job application: a guide to responding to selection criteria, 5th edn, Lloyd White, Perth, WA.

**Journals and magazines:**
- The Career Development Quarterly
- International Journal of Contemporary Hospitality Management
- Australian Hotelier
- Cornell Hospitality Quarterly
- Hospitality

**Online Resources:** Careers Connect
Careers Connect, connecting future hospitality professionals with today's Industry Leaders. Here we bring together Industry's top talent into a single network where ambitious Blue Mountains students can explore and apply for Industry Placement and Job Opportunities, RSVP for Career Events, research employers and upload resumes & applications. This Career Management System is where you will find all of your communication and resources to assist you in securing your industry placement and preparing you for your future as a hospitality professional.

[https://bluemountains-csm.symplicity.com/students](https://bluemountains-csm.symplicity.com/students)
Management Accounting (BUS201)

SECTION 1 – GENERAL INFORMATION

1.1 Administrative details

<table>
<thead>
<tr>
<th>Associated higher education awards (for example, Bachelor, Diploma)</th>
<th>Duration (for example, one semester, full year)</th>
<th>Level (for example, introductory, intermediate, advanced level, 1st year, 2nd year, 3rd year)</th>
<th>Subject Coordinator</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate Degree of Business (IHRM)</td>
<td>2 years</td>
<td>Level 2</td>
<td>Dr Zelko Livaic</td>
</tr>
<tr>
<td>Bachelor of Business (IHRM)</td>
<td>2.5 years</td>
<td>Level 2</td>
<td>Dr Zelko Livaic</td>
</tr>
</tbody>
</table>

1.2 Core or elective subject

Indicate if the subject is a

- [x] core subject
- [ ] elective subject
- [ ] other (please specify below):

1.3 Subject weighting

Using the table below, indicate the credit point weighting of this subject and the credit point total for the course of study (for example, 10 credit points for the subject and 320 credit points for the course of study).

<table>
<thead>
<tr>
<th>Subject credit points Example: 10 credit points</th>
<th>Total course credit points Example: 320 credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 credit points</td>
<td>48 credit points for Associate Degree of Business (IHRM)</td>
</tr>
<tr>
<td></td>
<td>64 credit points for Bachelor of Business (IHRM)</td>
</tr>
</tbody>
</table>
1.4 Student workload

Using the table below, indicate the expected student workload per week for this subject.

<table>
<thead>
<tr>
<th>No. timetabled hours per week*</th>
<th>No. personal study hours per week**</th>
<th>Total workload hours per week***</th>
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<tbody>
<tr>
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<td>8</td>
<td>12</td>
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* Total time spent per week at lectures, tutorials, clinical and other placements etc.
** Total time students are expected to spend per week in studying, completing assignments, etc.
*** That is, * + ** = workload hours.

For those students requiring additional English language support, how many additional hours per week is it expected that they will undertake?

Additional English language support: 4 hours per week

1.5 Delivery mode

Tick all applicable delivery modes for the subject:

- [ ] Face to face on site
- [ ] e-learning (online)
- [ ] Intensive (provide details)
- [ ] Block release (provide details)
- [ ] Work-integrated learning activity
- [ ] Mixed/blended
- [ ] Distance/independent learning (untimetabled)
- [ ] Full-time
- [ ] Part-time
- [ ] External
- [ ] Fast track (provide details)
- [ ] Other (please specify)
1.6 Pre-requisites and co-requisites

Are students required have undertaken a prerequisite or co-requisite subject for this subject?

☐ Yes  ☐ No

If YES, provide details of the prerequisite or co-requisite requirements below.

Accounting Fundamentals (BUS101)

1.7 Other resource requirements

Do students require access to specialist facilities and/or equipment for this subject (for example, special computer access, physical education equipment)?

☐ Yes  ☒ No

If YES, provide details of specialist facilities and/or equipment below.
### SECTION 2 – ACADEMIC DETAILS

<table>
<thead>
<tr>
<th>Learning outcomes for subject</th>
<th>Assessment tasks</th>
</tr>
</thead>
<tbody>
<tr>
<td>On completing this subject, students will be able to:</td>
<td>Type * (see examples noted below this table)</td>
</tr>
<tr>
<td>a. Apply critical judgement to a range of financial techniques used to effectively monitor the performance of a business.</td>
<td>When assessed – year, session and week (for example, year 1, semester 1, week 1)</td>
</tr>
<tr>
<td>b. Interpret financial reports for internal management and external users.</td>
<td>Weighting (% of total marks for subject)</td>
</tr>
<tr>
<td>c. Analyse and interpret financial profitability and liquidity.</td>
<td></td>
</tr>
<tr>
<td>d. Evaluate the role of budgeting together with developing, implementing and managing operating and capital budgets.</td>
<td></td>
</tr>
<tr>
<td>e. Appraise the role and purpose of international benchmarking and analysis tools in evaluating business performance against budgets.</td>
<td></td>
</tr>
<tr>
<td>f. Examine different forms of debt and equity financing of a business.</td>
<td></td>
</tr>
<tr>
<td>g. Analyse the relationship of financial reports and operational performance.</td>
<td></td>
</tr>
<tr>
<td>h. Compile a set of financial information.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>a, b, c, d, e, f, g, h,</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Learning portfolio: financial analysis, problem solving and budgeting exercise. (3,000 words)</td>
<td>Week 3-11</td>
</tr>
<tr>
<td></td>
<td>50%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Any of the following: b, c, d, e, g,</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Exam</td>
<td>Exam week</td>
</tr>
<tr>
<td></td>
<td>50%</td>
</tr>
</tbody>
</table>

*Examples of types of assessment tasks include: assignments; examinations; group projects; online quiz/test; presentations; work-based projects; and reflective journals. Ensure that details of the types of assessment tasks are included such as specific topics, duration/length/word limit of assessment, and any specific formats.*
2.1 Prescribed and recommended readings

Provide below, in formal reference format, a list of the prescribed and recommended readings for the subject.

Prescribed:


Recommended:


Together with a collection of relevant readings from the following journals:
- Cornell Hospitality Quarterly
- Harvard Business Review
- Hotel Management
- International Journal of Hospitality Management
- Journal of Management Studies
- Tourism & Hospitality Management
SECTION 1 – GENERAL INFORMATION

1.1 Administrative details

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</tr>
</tbody>
</table>

1.2 Core or elective subject

Indicate if the subject is a

- [x] core subject
- [ ] elective subject
- [ ] other (please specify below):

1.3 Subject weighting

Using the table below, indicate the credit point weighting of this subject and the credit point total for the course of study (for example, 10 credit points for the subject and 320 credit points for the course of study).

<table>
<thead>
<tr>
<th>Subject credit points</th>
<th>Total course credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Example: 10 credit points</td>
<td>Example: 320 credit points</td>
</tr>
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</tr>
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1.4 Student workload

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<td>8</td>
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</tr>
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* Total time spent per week at lectures, tutorials, clinical and other placements etc.
** Total time students are expected to spend per week in studying, completing assignments, etc.
*** That is, * + ** = workload hours.

For those students requiring additional English language support, how many additional hours per week is it expected that they will undertake?

Additional English language support: 4 hours per week

1.5 Delivery mode

Tick all applicable delivery modes for the subject:

- Face to face on site
- e-learning (online)
- Intensive (provide details)
- Block release (provide details)
- Work-integrated learning activity
- Mixed/blended
- Distance/independent learning (untimetabled)
- Full-time
- Part-time
- External
- Fast track (provide details)
- Other (please specify)
1.6 **Pre-requisites and co-requisites**

Are students required to have undertaken a prerequisite or co-requisite subject for this subject?

☐ Yes  ☒ No

If **YES**, provide details of the prerequisite or co-requisite requirements below.


1.7 **Other resource requirements**

Do students require access to specialist facilities and/or equipment for this subject (for example, special computer access, physical education equipment)?

☐ Yes  ☒ No

If **YES**, provide details of specialist facilities and/or equipment below.
SECTION 2 – ACADEMIC DETAILS

<table>
<thead>
<tr>
<th>Learning outcomes for subject</th>
<th>Assessment tasks</th>
</tr>
</thead>
<tbody>
<tr>
<td>On completing this subject, students will be able to:</td>
<td></td>
</tr>
<tr>
<td>a. Evaluate the relevance and significance of the study of economics in a complex and dynamic business environment.</td>
<td></td>
</tr>
<tr>
<td>b. Appraise the following principles and concepts: scarcity principle, cost-benefit principle, comparative advantage, opportunity cost, demand and supply.</td>
<td></td>
</tr>
<tr>
<td>c. Evaluate the meaning of “price elasticity of demand” and relate to practical applications including optimizing revenue maximization choices.</td>
<td></td>
</tr>
<tr>
<td>d. Analyse how economies are linked to the rest of the world through exchange rates and the balance of payments.</td>
<td></td>
</tr>
<tr>
<td>e. Exercise judgement as to how the main macroeconomic policy issues of the 21st century can be used to more effectively manage company resources.</td>
<td></td>
</tr>
<tr>
<td>f. Explain the behaviour of the macroeconomy and the relationships between macroeconomic variables such as inflation, aggregate demand, aggregate supply, the labour market, and economic growth.</td>
<td></td>
</tr>
<tr>
<td>g. Apply critical judgement on the operation of key economic policy areas</td>
<td></td>
</tr>
<tr>
<td>h. Critically review the impact of economic growth and evaluate global perspectives which affect tourism and hotel industries.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Type * (see examples noted below this table)</th>
<th>When assessed – year, session and week (for example, year 1, semester 1, week 1)</th>
<th>Weighting (% of total marks for subject)</th>
</tr>
</thead>
<tbody>
<tr>
<td>a, b, c, d, e, f, g, h</td>
<td>Learning Portfolio weekly quizzes and reflections on readings (3,000 words)</td>
<td>Week 3-11</td>
</tr>
<tr>
<td>Any of the following:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a, b, c, d, e, f, g, h.</td>
<td>Exam</td>
<td>Exam week</td>
</tr>
</tbody>
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*Examples of types of assessment tasks include: assignments; examinations; group projects; online quiz/test; presentations; work-based projects; and reflective journals. Ensure that details of the types of assessment tasks are included such as specific topics, duration/length/word limit of assessment, and any specific formats.
2.1 Prescribed and recommended readings

Provide below, in formal reference format, a list of the prescribed and recommended readings for the subject.

**Prescribed:**

**Recommended:**


Together with a collection of relevant readings from the following journals:
- Cornell Hospitality Quarterly
- Harvard Business Review
- Hotel Management
- International Journal of Hospitality Management.
- Journal of Management Studies
- Tourism & Hospitality Management
Business Law (BUS203)

SECTION 1 – GENERAL INFORMATION

1.1 Administrative details

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<th>Duration (for example, one semester, full year)</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Associate Degree of Business (IHRM)</td>
<td>2 years</td>
<td>Level 2</td>
<td>Edmund Goh</td>
</tr>
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<td>2.5 years</td>
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1.2 Core or elective subject
Indicate if the subject is a

☑ core subject
☐ elective subject
☐ other (please specify below):

1.3 Subject weighting
Using the table below, indicate the credit point weighting of this subject and the credit point total for the course of study (for example, 10 credit points for the subject and 320 credit points for the course of study).

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</tr>
</thead>
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1.4 Student workload

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* Total time spent per week at lectures, tutorials, clinical and other placements etc.
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For those students requiring additional English language support, how many additional hours per week is it expected that they will undertake?

Additional English language support: 4 hours per week

1.5 Delivery mode

Tick all applicable delivery modes for the subject:

- Face to face on site
- e-learning (online)
- Intensive (provide details)
- Block release (provide details)
- Work-integrated learning activity
- Mixed/blended
- Distance/independent learning (untimetabled)
- Full-time
- Part-time
- External
- Fast track (provide details)
- Other (please specify)
1.6 Pre-requisites and co-requisites
Are students required have undertaken a prerequisite or co-requisite subject for this subject?
☐ Yes  ☒ No

If YES, provide details of the prerequisite or co-requisite requirements below.

1.7 Other resource requirements
Do students require access to specialist facilities and/or equipment for this subject (for example, special computer access, physical education equipment)?
☐ Yes  ☒ No

If YES, provide details of specialist facilities and/or equipment below.
## SECTION 2 – ACADEMIC DETAILS

<table>
<thead>
<tr>
<th>Learning outcomes for subject</th>
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</tr>
</thead>
<tbody>
<tr>
<td>On completing this subject, students will be able to:</td>
<td>Type * (see examples noted below this table)</td>
</tr>
<tr>
<td>a. Analyse central elements of relevant national legal systems.</td>
<td></td>
</tr>
<tr>
<td>b. Analyse the legal requirements of setting up and operating a business.</td>
<td></td>
</tr>
<tr>
<td>c. Analyse and critically reflect upon the key elements of business law.</td>
<td></td>
</tr>
<tr>
<td>d. Evaluate the influence of international law on transnational business operations</td>
<td></td>
</tr>
<tr>
<td>e. Critically reflect upon the legal, social, ethical responsibilities to your peers, the business environment and the community</td>
<td></td>
</tr>
<tr>
<td>f. Demonstrate the ability to access legal information, including online legal resources</td>
<td></td>
</tr>
<tr>
<td>Any of: a, b, c, e, f</td>
<td>Individual Research Essay (2,000 words)</td>
</tr>
<tr>
<td>Any of: a, b, c, d, e, f</td>
<td>Legal Debate</td>
</tr>
<tr>
<td>a, b, c, d, e, f</td>
<td>Final Exam</td>
</tr>
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2.1 Prescribed and recommended readings

Provide below, in formal reference format, a list of the prescribed and recommended readings for the subject.

**Prescribed:**

OR
Local version approved by the Director of Academic Affairs

**Recommended:**


Together with a collection of relevant readings from the following journals:

- International Journal of Hospitality Management
- Journal of Hospitality & Tourism Management
- Cornell Hospitality Quarterly
- Australian Hotelier
- Harvard Business Review
- MIT Sloan
- Hotel Management
Human Resource Management (BUS204)

SECTION 1 – GENERAL INFORMATION

1.1 Administrative details

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<th>Level</th>
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</table>

1.2 Core or elective subject

Indicate if the subject is a

☐ core subject
☐ elective subject
☐ other (please specify below):

1.3 Subject weighting

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<tr>
<td></td>
<td>64 credit points for Bachelor of Business (IHRM)</td>
</tr>
</tbody>
</table>
1.4 Student workload

Using the table below, indicate the expected student workload per week for this subject.

<table>
<thead>
<tr>
<th>No. timetabled hours per week*</th>
<th>No. personal study hours per week**</th>
<th>Total workload hours per week***</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>8</td>
<td>12</td>
</tr>
</tbody>
</table>

* Total time spent per week at lectures, tutorials, clinical and other placements etc.

** Total time students are expected to spend per week in studying, completing assignments, etc.

*** That is, * + ** = workload hours.

For those students requiring additional English language support, how many additional hours per week is it expected that they will undertake?

Additional English language support: 4 hours per week

1.5 Delivery mode

Tick all applicable delivery modes for the subject:

- [ ] Face to face on site
- [ ] e-learning (online)
- [ ] Intensive (provide details)

- [ ] Block release (provide details)

- [ ] Work-integrated learning activity
- [ ] Mixed/blended
- [ ] Distance/independent learning (untimetabled)
- [ ] Full-time
- [ ] Part-time
- [ ] External
- [ ] Fast track (provide details)

- [ ] Other (please specify)
1.6 Pre-requisites and co-requisites
Are students required to have undertaken a prerequisite or co-requisite subject for this subject?
☐ Yes  ☒ No

If YES, provide details of the prerequisite or co-requisite requirements below.

1.7 Other resource requirements
Do students require access to specialist facilities and/or equipment for this subject (for example, special computer access, physical education equipment)?
☐ Yes  ☒ No

If YES, provide details of specialist facilities and/or equipment below.
SECTION 2 – ACADEMIC DETAILS

Learning outcomes for subject

On completing this subject, students will be able to:

a. Analyse the employment relationship, and evaluate the shared responsibilities between employers, management, human resource specialists, and employees.

b. Evaluate the procedures and practices used for recruiting, selecting and remunerating employees.

c. Evaluate how HRM is responding to current business trends, opportunities and challenges whilst meeting the needs of an organisation or a department.

d. Assess the training requirements and design a training and orientation program.

e. Critically review the knowledge, skill and concepts needed to resolve actual human resource problems and issues.

f. Appraise and apply the legal, ethical, and legislative requirements in relation to the management of human resources in hospitality and event firms.

g. Evaluate the responsibilities of management, HRM specialists, managers, and employees in managing the employment relationship in a unionised and non-unionised environment.

Assessment tasks

<table>
<thead>
<tr>
<th>Type *</th>
<th>When assessed – year, session and week</th>
<th>Weighting</th>
</tr>
</thead>
<tbody>
<tr>
<td>(see examples noted below this table)</td>
<td>(for example, year 1, semester 1, week 1)</td>
<td>(% of total marks for subject)</td>
</tr>
</tbody>
</table>

| e, f | Group exercise in problem solving | Week 6 | 20% |
|---|---|---|
| d | Case study, report (3,000 words) and presentation (30 minutes) | Training needs Analysis Group | Week 8-10 | 30% |
| a, b, c, g | Exam | Exam week | 50% |

* Examples of types of assessment tasks include: assignments; examinations; group projects; online quiz/test; presentations; work-based projects; and reflective journals. Ensure that details of the types of assessment tasks are included such as specific topics, duration/length/word limit of assessment, and any specific formats.
2.1 Prescribed and recommended readings

Provide below, in formal reference format, a list of the prescribed and recommended readings for the subject.

**Prescribed:**

**Recommended:**


Together with a collection of relevant readings from the following journals:
- Journal of Human Resources in Hospitality & Tourism
- Journal of Management and Organization
- Journal of Management Studies
- Asia Pacific Journal of Tourism Research
- Cornell Hospitality Quarterly
- Harvard Business Review
- MIT Sloan
- Hotel Management
- International Journal of Hospitality Management
- Journal of Hospitality & Tourism Management
- Human Resource Management
- Human Resource Development Quarterly
- Research Practice in Human Resources
- Asia Pacific Journal of Human Resources
- Human Resource Management International Digest
Research Skills and Practices (BUS205)

SECTION 1 – GENERAL INFORMATION

1.1 Administrative details

<table>
<thead>
<tr>
<th>Associated higher education awards (for example, Bachelor, Diploma)</th>
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<tbody>
<tr>
<td>Associate Degree of Business (IHRM)</td>
<td>2 years</td>
<td>Level 2</td>
<td>Edmund Goh</td>
</tr>
<tr>
<td>Bachelor of Business (IHRM)</td>
<td>2.5 years</td>
<td>Level 2</td>
<td>Edmund Goh</td>
</tr>
</tbody>
</table>

1.2 Core or elective subject

Indicate if the subject is a

- [ ] core subject
- [ ] elective subject
- [ ] other (please specify below):

1.3 Subject weighting

Using the table below, indicate the credit point weighting of this subject and the credit point total for the course of study (for example, 10 credit points for the subject and 320 credit points for the course of study).

<table>
<thead>
<tr>
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<tr>
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For those students requiring additional English language support, how many additional hours per week is it expected that they will undertake?

Additional English language support: 4 hours per week

1.5 Delivery mode

Tick all applicable delivery modes for the subject:

- [ ] Face to face on site
- [ ] e-learning (online)
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- [ ] Block release (provide details)

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- [ ] Fast track (provide details)

- [ ] Other (please specify)
1.6 Pre-requisites and co-requisites

Are students required have undertaken a prerequisite or co-requisite subject for this subject?

☐ Yes ☒ No

If YES, provide details of the prerequisite or co-requisite requirements below.


1.7 Other resource requirements

Do students require access to specialist facilities and/or equipment for this subject (for example, special computer access, physical education equipment)?

☐ Yes ☒ No

If YES, provide details of specialist facilities and/or equipment below.


This online version is a controlled document. Any printed versions are considered uncontrolled versions of the document.
**SECTION 2 – ACADEMIC DETAILS**

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<thead>
<tr>
<th>Learning outcomes for subject</th>
<th>Assessment tasks</th>
</tr>
</thead>
<tbody>
<tr>
<td>On completing this subject, students will be able to:</td>
<td></td>
</tr>
<tr>
<td>a. Compare, contrast and apply quantitative and qualitative research methodologies.</td>
<td></td>
</tr>
<tr>
<td>b. Evaluate and apply data collection methods typically used in social research.</td>
<td></td>
</tr>
<tr>
<td>c. Undertake a literature review using a range of source materials, and exercise critical</td>
<td></td>
</tr>
<tr>
<td>thinking and judgement in the categorisation of the results, and giving justice to the</td>
<td></td>
</tr>
<tr>
<td>validity of the material.</td>
<td></td>
</tr>
<tr>
<td>d. Present clear and coherent statistical and graphical data analysis.</td>
<td></td>
</tr>
<tr>
<td>e. Evaluate scholarly and professional resources, research proposals and reports.</td>
<td></td>
</tr>
<tr>
<td>f. Examine the differences between academic and industry/business research approaches.</td>
<td></td>
</tr>
<tr>
<td>g. Appraise the role of ethics in research practice.</td>
<td></td>
</tr>
<tr>
<td>a, b, c, d, e, f, g</td>
<td></td>
</tr>
<tr>
<td>Learning Portfolio (5,000 words)</td>
<td>Weighting (% of total marks for subject)</td>
</tr>
<tr>
<td>Weeks 3-11</td>
<td>100%</td>
</tr>
</tbody>
</table>

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2.1 Prescribed and recommended readings

Provide below, in formal reference format, a list of the prescribed and recommended readings for the subject.

**Prescribed:**

**Recommended:**


Together with a collection of relevant readings from the following journals:
- Annals of Leisure Research
- Asia Pacific Journal of Tourism Research
- International Journal of Hospitality Management.
- Journal of Hospitality & Tourism Management
- Journal of Travel Research
Operations and Environment Management (HOS201)

SECTION 1 – GENERAL INFORMATION

1.1 Administrative details

<table>
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<tr>
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<td>Associate Degree of Business (IHRM)</td>
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</tr>
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1.2 Core or elective subject
Indicate if the subject is a

- [x] core subject
- [ ] elective subject
- [ ] other (please specify below):

1.3 Subject weighting
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1.4 Student workload

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* Total time spent per week at lectures, tutorials, clinical and other placements etc.
** Total time students are expected to spend per week in studying, completing assignments, etc.
*** That is, * + ** = workload hours.

For those students requiring additional English language support, how many additional hours per week is it expected that they will undertake?

Additional English language support: 4 hours per week

1.5 Delivery mode

Tick all applicable delivery modes for the subject:

- [ ] Face to face on site
- [ ] e-learning (online)
- [ ] Intensive (provide details)

- [ ] Block release (provide details)

- [ ] Work-integrated learning activity
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- [ ] Part-time
- [ ] External
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- [ ] Other (please specify)
1.6 Pre-requisites and co-requisites
Are students required to undertake a prerequisite or co-requisite subject for this subject?

☐ Yes  ☒ No

If YES, provide details of the prerequisite or co-requisite requirements below.

1.7 Other resource requirements
Do students require access to specialist facilities and/or equipment for this subject (for example, special computer access, physical education equipment)?

☐ Yes  ☒ No

If YES, provide details of specialist facilities and/or equipment below.
## SECTION 2 – ACADEMIC DETAILS

<table>
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<tr>
<th>Learning outcomes for subject</th>
<th>Assessment tasks</th>
</tr>
</thead>
<tbody>
<tr>
<td>On completing this subject, students will be able to:</td>
<td></td>
</tr>
<tr>
<td>a. Critically evaluate the links between operational or facility design and increased sales and profitability.</td>
<td></td>
</tr>
<tr>
<td>b. Critique the advantages and disadvantages of adopting sustainable development principles.</td>
<td></td>
</tr>
<tr>
<td>c. Critically reflect upon the elements of effective design within the range of the design decision-making process.</td>
<td></td>
</tr>
<tr>
<td>d. Critically analyse environmental benchmarking accreditation and legislation, including ISO14001.</td>
<td></td>
</tr>
<tr>
<td>e. Analyse and critically reflect upon the current waste, water and energy management initiatives and practices relevant to the hospitality and tourism industry.</td>
<td></td>
</tr>
<tr>
<td>f. Critically evaluate the changing nature of operations and environment management trends, specific to a hospitality and tourism facility through emerging literature</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Type *&lt;br&gt;(see examples noted below this table)</th>
<th>When assessed – year, session and week&lt;br&gt;(for example, year 1, semester 1, week 1)</th>
<th>Weighting&lt;br&gt;(% of total marks for subject)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Essay&lt;br&gt;Sustainable Development Principles&lt;br&gt;(2,000 words)</td>
<td>Week 6</td>
<td>30%</td>
</tr>
<tr>
<td>EMS Plan, Presentation and Defence Group&lt;br&gt;(30 minutes)</td>
<td>Week 8</td>
<td>30%</td>
</tr>
<tr>
<td>Exam</td>
<td>Exam week</td>
<td>40%</td>
</tr>
</tbody>
</table>

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2.1 Prescribed and recommended readings

Provide below, in formal reference format, a list of the prescribed and recommended readings for the subject.

**Prescribed:**

**Recommended:**


Together with a collection of relevant readings from the following journals:

- Energy Journal
- Environmental Design and Construction
- Facilities
- Facilities Design & Management
- Hospitality Design
- Journal of Environmental Engineering
- Journal of Environmental Planning and Management
- Journal of Facilities Management
- Water and Environment International
- Water Engineering and Management
Rooms Division Management (HTL201)

SECTION 1 – GENERAL INFORMATION

1.1 Administrative details

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<thead>
<tr>
<th>Associated higher education awards</th>
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<tr>
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<td>Philip Maw</td>
</tr>
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</tr>
</tbody>
</table>

1.2 Core or elective subject

Indicate if the subject is a

- ☒ core subject
- ☐ elective subject
- ☐ other (please specify below):

1.3 Subject weighting

Using the table below, indicate the credit point weighting of this subject and the credit point total for the course of study (for example, 10 credit points for the subject and 320 credit points for the course of study).

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<thead>
<tr>
<th>Subject credit points</th>
<th>Total course credit points</th>
<th>Example: 10 credit points</th>
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</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>48 credit points for Associate Degree of Business (IHRM)</td>
<td>64 credit points for Bachelor of Business (IHRM)</td>
<td></td>
</tr>
</tbody>
</table>
1.4 Student workload

Using the table below, indicate the expected student workload per week for this subject.

<table>
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<tr>
<th>No. timetabled hours per week*</th>
<th>No. personal study hours per week**</th>
<th>Total workload hours per week***</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 + 9 = 13</td>
<td>4</td>
<td>17</td>
</tr>
</tbody>
</table>

* Total time spent per week at lectures, tutorials, clinical and other placements etc.

** Total time students are expected to spend per week in studying, completing assignments, etc.

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For those students requiring additional English language support, how many additional hours per week is it expected that they will undertake?

Additional English language support: 4 hours per week

1.5 Delivery mode

Tick all applicable delivery modes for the subject:

- [ ] Face to face on site
- [ ] e-learning (online)
- [ ] Intensive (provide details)
- [ ] Block release (provide details)
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- [ ] External
- [ ] Fast track (provide details)
- [ ] Other (please specify)
1.6 Pre-requisites and co-requisites
Are students required to have undertaken a prerequisite or co-requisite subject for this subject?
☐ Yes  ☐ No

If YES, provide details of the prerequisite or co-requisite requirements below.

1.7 Other resource requirements
Do students require access to specialist facilities and/or equipment for this subject (for example, special computer access, physical education equipment)?
☐ Yes  ☐ No

If YES, provide details of specialist facilities and/or equipment below.

This subject has a practical component and thus the applied learning will be delivered in a combination of workshops and ‘hands on’ classes which will be undertaken within the practicum laboratories or simulated environment. Specifically Front Office and Housekeeping Departments.
## SECTION 2 – ACADEMIC DETAILS

<table>
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<tr>
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<th>Assessment tasks</th>
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<tbody>
<tr>
<td>On completing this subject, students will be able to:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Analyse the role of the Rooms Division Department within a variety of hospitality properties.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Evaluate Workplace Health and Safety legislation, risk management strategies and security procedures within the Rooms Division department.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Critically reflect upon the key success factors in relation to guest satisfaction</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>d. Evaluate the physical facilities and assets of an accommodation property.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>e. Critically assess the strategies for effective services provisions and apply to: laundry, linen supplies, uniforms and guest amenities.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>f. Analyse Front Office financial reports utilising revenue management techniques.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>g. Evaluate and apply Property Management Systems (PMS)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>h. Evaluate the impact of emerging technology to achieve organisational objectives</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>i. Demonstrate skills in all rooms division operations</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| i                                                                                           | Applied Skills Assessment                                                       | Weeks 3 -10                                                                     | 40%                                     |
| a, b, c, d, e, f, g, h                                                                      | Learning Portfolio Quizzes, Reflection on Front Office Financial Reports, Systems and Operations. (2,500 words) | Week 9                                                                         | 30%                                     |
| Any of the following: a, b, c, d, e, f, g, h                                              | Exam                                                                            | Exam week                                                                       | 30%                                     |

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2.1 Prescribed and recommended readings

Provide below, in formal reference format, a list of the prescribed and recommended readings for the subject.

**Prescribed:**

**Recommended:**


Together with a collection of relevant readings from the following journals:
- Cornell Hospitality Quarterly
- Facilities
- International Journal of Contemporary Hospitality Management
- Lodging Hospitality
- Hotel Management
- Journal of Hospitality Marketing & Management
- Journal of Management and Organization
- Journal of Management Studies
- Journal of Leisure Property
**SECTION 1 – GENERAL INFORMATION**

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### 1.2 Core or elective subject

Indicate if the subject is a:

- [x] core subject
- [ ] elective subject
- [ ] other (please specify below):

### 1.3 Subject weighting

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For those students requiring additional English language support, how many additional hours per week is it expected that they will undertake?

Additional English language support: 4 hours per week

1.5 Delivery mode

Tick all applicable delivery modes for the subject:

- Face to face on site
- e-learning (online)
- Intensive (provide details)
- Block release (provide details)
- Work-integrated learning activity
- Mixed/blended
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- Other (please specify)
1.6 Pre-requisites and co-requisites

Are students required to have undertaken a prerequisite or co-requisite subject for this subject?

☐ Yes  ☒ No

If YES, provide details of the prerequisite or co-requisite requirements below.


1.7 Other resource requirements

Do students require access to specialist facilities and/or equipment for this subject (for example, special computer access, physical education equipment)?

☐ Yes  ☒ No

If YES, provide details of specialist facilities and/or equipment below.


## SECTION 2 – ACADEMIC DETAILS

**Learning outcomes for subject**

On completing this subject, students will be able to:

- a. Evaluate the key issues and stages in managing the development and design process and apply to hospitality and related recreational facilities.
- b. Appraise the internal and external factors in design development that affect a property's market position and its ability to contribute to the associated hotel/resort brand of management.
- c. Critically reflect upon the complex and multidisciplinary nature of developing hotels and resorts.
- d. Critically review the key factors of assessing the feasibility of a hotel opportunity.
- e. Apply and present the planning process for sustainable hotel development

<table>
<thead>
<tr>
<th>Assessment tasks</th>
<th>Type *</th>
<th>When assessed – year, session and week (for example, year 1, semester 1, week 1)</th>
<th>Weighting (% of total marks for subject)</th>
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</thead>
<tbody>
<tr>
<td>Literature Review Analysis of Design Development Process</td>
<td><strong>Individual</strong> (2,000 words)</td>
<td>Week 5</td>
<td>40%</td>
</tr>
<tr>
<td>Feasibility Study Report Group</td>
<td><strong>Group</strong> (3,000 words)</td>
<td>Week 9</td>
<td>40%</td>
</tr>
<tr>
<td>Presentation Feasibility Study</td>
<td><strong>30 min</strong></td>
<td>Week 8-10</td>
<td>20%</td>
</tr>
</tbody>
</table>

* Examples of types of assessment tasks include: assignments; examinations; group projects; online quiz/test; presentations; work-based projects; and reflective journals. Ensure that details of the types of assessment tasks are included such as specific topics, duration/length/word limit of assessment, and any specific formats.
2.1 Prescribed and recommended readings

Provide below, in formal reference format, a list of the prescribed and recommended readings for the subject.

**Prescribed:**

**Recommended:**


Together with a collection of relevant readings from the following journals:
- Facilities
- Facilities Design & Management
- Hospitality Design
- International Journal of Contemporary Hospitality Management
Section 1 – General Information

1.1 Administrative details

<table>
<thead>
<tr>
<th>Associated higher education awards (for example, Bachelor, Diploma)</th>
<th>Duration (for example, one semester, full year)</th>
<th>Level (for example, introductory, intermediate, advanced level, 1st year, 2nd year, 3rd year)</th>
<th>Subject Coordinator</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate Degree of Business (IHRM)</td>
<td>2 years</td>
<td>Year 2</td>
<td>Janette Illingsworth</td>
</tr>
<tr>
<td>Bachelor of Business (IHRM)</td>
<td>2.5 years</td>
<td>Year 2</td>
<td>Janette Illingsworth</td>
</tr>
</tbody>
</table>

1.2 Core or elective subject

Indicate if the subject is a

- [ ] core subject
- [ ] elective subject
- [ ] other (please specify below):

1.3 Subject weighting

Using the table below, indicate the credit point weighting of this subject and the credit point total for the course of study (for example, 10 credit points for the subject and 320 credit points for the course of study).

<table>
<thead>
<tr>
<th>Subject credit points Example: 10 credit points</th>
<th>Total course credit points Example: 320 credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>48 credit points for Associate Degree of Business (IHRM)</td>
</tr>
<tr>
<td></td>
<td>64 credit points for Bachelor of Business (IHRM)</td>
</tr>
</tbody>
</table>

1.4 Student workload in preparation for Industry Placement (IP201a)

<table>
<thead>
<tr>
<th>Duration</th>
<th>Facilitated study h/p/w</th>
<th>Personal study h/p/w</th>
<th>Total study h/p/w</th>
</tr>
</thead>
<tbody>
<tr>
<td>12 week duration</td>
<td>1</td>
<td>3</td>
<td>4</td>
</tr>
</tbody>
</table>

Student workload during for Industry Placement (IP201b)

<table>
<thead>
<tr>
<th>Duration</th>
<th>Facilitated study h/p/w</th>
<th>Personal study h/p/w</th>
<th>Total study h/p/w</th>
</tr>
</thead>
</table>
### Duration

<table>
<thead>
<tr>
<th>Duration</th>
<th>Facilitated study h/p/w</th>
<th>Personal study h/p/w</th>
<th>Total study h/p/w</th>
</tr>
</thead>
<tbody>
<tr>
<td>24 week duration across 2 terms</td>
<td>25 average in industry</td>
<td>4</td>
<td>29</td>
</tr>
</tbody>
</table>

A minimum of 600 hours over 24 weeks (2 terms) of the industry placement.

#### 1.5 Delivery mode

Tick all applicable delivery modes for the subject:

- [x] Face to face on site
- [ ] e-learning (online)
- [ ] Intensive (provide details)

- [ ] Block release (provide details)

- [x] Work-integrated learning activity
- [ ] Mixed/blended
- [ ] Distance/independent learning (untimetabled)
- [x] Full-time
- [x] Part-time
- [ ] External
- [ ] Fast track (provide details)
The aim of Industry Placement is to introduce students to the work environment external from the school. Students are first prepared for Industry Placement by attending workshops on the preparation of recruitment and selection documentation and practice their interview skills (IP201a).

Whilst on placement students are provided with opportunities to develop their career pathway and enhance their operational skills and knowledge. This subject further provides the opportunity for students to reflect upon the relationship between their academic studies and the workplace environment. Employment in to be undertaken at an approved facility within their chosen discipline (hotel, restaurant, event, hospitality environment).

1.6 Pre-requisites and co-requisites
Are students required have undertaken a prerequisite or co-requisite subject for this subject?

☐ Yes  ☐ No

If YES, provide details of the prerequisite or co-requisite requirements below.

Bachelor of Business (International Event Management)
EVE201 Event Planning and Implementation

Bachelor of Business (International Hotel and Resort Management)
HTL201 Rooms Division Management

Bachelor of Business (International Restaurant and Catering Management)
RCM101 Introduction to the Restaurant and Catering Industries
RCM201 Advanced Beverage and Wine Knowledge
RCM202 Menu Planning and Engineering

Bachelor of Business (Guest Experience Management)
HOS101 Food and Beverage Operations Management
Students should have completed at least two out of the three subjects in their chosen specialisation before commencing IP201.

IP101 for all of the above

1.7 Other resource requirements
Do students require access to specialist facilities and/or equipment for this subject (for example, special computer access, physical education equipment)?

☐ Yes  ☐ No

If YES, provide details of specialist facilities and/or equipment below.
SECTION 2 – ACADEMIC DETAILS

2.1 Learning Outcomes

<table>
<thead>
<tr>
<th>Subject Learning Outcomes</th>
<th>Mapping to Course Learning Outcomes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) Engage with industry employability trends and processes to secure opportunities for industry placement;</td>
<td>BBus IEM – CLO&lt;br&gt;BBus IHRM – CLO1 &amp; Learning Portfolio&lt;br&gt;BBus IRCM – CLO1 &amp; Learning Portfolio&lt;br&gt;BBus GEM – CLO1</td>
</tr>
<tr>
<td>b) Apply knowledge, skill and abilities developed at the School to the work environment;</td>
<td>BBus IEM – CLO&lt;br&gt;BBus IHRM – CLO CLO5 &amp; Hours at IP&lt;br&gt;BBus IRCM – CLO3 &amp; Hours at IP&lt;br&gt;BBus GEM – CLO3 &amp; Hours at IP</td>
</tr>
<tr>
<td>c) Contribute to the organisational workplace through appropriate responses to projects and/or tasks as a constructive member of a team;</td>
<td>BBus IEM – CLO&lt;br&gt;BBus IHRM – CLO2 &amp; Hours at IP&lt;br&gt;BBus IRCM – CLO2 &amp; Hours at IP&lt;br&gt;BBus GEM – CLO</td>
</tr>
<tr>
<td>d) Critically reflect upon experiences within the specialisation sector;</td>
<td>BBus IEM – CLO&lt;br&gt;BBus IHRM – CLO2 &amp; Learning Portfolio&lt;br&gt;BBus IRCM – CLO2 &amp; Learning Portfolio&lt;br&gt;BBus GEM – CLO6 &amp; Learning Portfolio</td>
</tr>
<tr>
<td>e) Critically reflect upon and apply key performance competencies for building a career in an employment environment;</td>
<td>BBus IEM – CLO&lt;br&gt;BBus IHRM – CLO6 &amp; Learning Portfolio&lt;br&gt;BBus IRCM – CLO6 &amp; Learning Portfolio&lt;br&gt;BBus GEM – CLO2 &amp; 3</td>
</tr>
<tr>
<td>f) Evaluate the operations from a management perspective.</td>
<td>BBus IEM – CLO1 &amp; Learning Portfolio&lt;br&gt;BBus IHRM – CLO3 &amp; Learning portfolio&lt;br&gt;BBus IRCM – CLO5 &amp; 6&lt;br&gt;BBus GEM – CLO5 &amp; 6</td>
</tr>
</tbody>
</table>

2.2 Assessment Tasks

12 week duration

<table>
<thead>
<tr>
<th>No.</th>
<th>Type and Description</th>
<th>Assessment due</th>
<th>Weighting</th>
<th>Learning Outcome(s) assessed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Learning Portfolio Employment Profile, Employment Goals, Reflections on Work Experience. (5,000 words)</td>
<td>Progressive</td>
<td>100%</td>
<td>a, b, c, f</td>
</tr>
<tr>
<td>2.</td>
<td>Proof of hours documentation: Completion of a minimum of 600 hours focused on their chosen field and fulfilment of contractual obligations to employer, officially signed by employer</td>
<td>End of Placement</td>
<td></td>
<td>d, e</td>
</tr>
</tbody>
</table>

2.3 Prescribed and recommended readings

Provide below, in formal reference format, a list of the prescribed and recommended readings for the subject.
Recommended:


Neugebauer, J & Evans-Brain, J 2009, Making the most of your placement, Sage, Thousand Oaks, CA.

Stebleton, M & Henle, M 2011, Hired! the job hunting and career planning guide, Pearson/Allyn & Bacon, Boston, MA.


White, L 2012, Write a winning job application: a guide to responding to selection criteria, 5th edn, Lloyd White, Perth, WA.

Journals and magazines:
• The Career Development Quarterly
• International Journal of Contemporary Hospitality Management
• Australian Hotelier
• Cornell Hospitality Quarterly
• Hospitality

Online Resources: Careers Connect
Careers Connect, connecting future hospitality professionals with today’s Industry Leaders. Here we bring together Industry’s top talent into a single network where ambitious Blue Mountains students can explore and apply for Industry Placement and Job Opportunities, RSVP for Career Events, research employers and upload resumes & applications. This Career Management System is where you will find all of your communication and resources to assist you in securing your industry placement and preparing you for your future as a hospitality professional.

https://bluemountains-csm.symplicity.com/students